

EUNIC Mobility Scheme 2027

Call for hosting offers

The EUNIC Mobility Scheme aims to enhance knowledge sharing among members and strengthen the network. This is an opportunity for colleagues working for a EUNIC member organisation to experience the work and approach of a different EUNIC member organisation and to exchange knowledge on specific topics or areas of work. For the hosts, it is also an opportunity to welcome participants from the rest of the network with their specific background, knowledge and skills.

Since 2019 the EUNIC Mobility Scheme has evolved with increasing interest both on host and participant side. Starting out as a Job shadowing programme it developed into a staff mobility programme as part of EUNIC's wider Knowledge sharing offers.

Within EUNIC's [Strategic Framework for 2025-2029](#), staff mobility is encouraged across the network. The Mobility Scheme is the prime instrument to do so, contributing to the spirit of dialogue and exchange. As part of the strategic overhaul in 2025, the Mobility Scheme also has the potential to become more strategic, aligning more closely with EUNIC's priorities and links to other areas of programming.

Main objectives

The main objectives of the EUNIC Mobility Scheme are:

- To allow direct exchanges between members and encourage the creation of partnerships on the different levels of the network;
- To better understand each other's approaches to international cultural relations, get to know each other better and thereby strengthen the network;
- To enhance cooperation and collaboration amongst EUNIC members on key topics of shared strategic relevance defining contemporary international cultural relations;
- To connect the dots between different programme activities of EUNIC and to allow a focused follow-up to and the establishment of relationships from recent EUNIC regional cluster seminars, Knowledge Sharing Workshops, Cluster Fund projects and European Spaces of Culture projects.

Who can be a host?

We welcome Mobility Scheme hosting offers from members' headquarters, individual member branches and EUNIC clusters. Priority will be given to hosting offers that give opportunity to develop connections within a certain region and that have been started through EUNIC regional cluster seminars, Knowledge Sharing Workshops, Cluster Fund projects or European Spaces of Culture projects.

How does it work?

The Mobility Scheme takes place in several steps:



1. The call for hosting offers opens on 22 June and invites the network to submit their offers by 18 September 2026.
2. We enter a consolidation phase until mid-October to fine-tune and select hosting offers.
3. The selected hosting offers are published on our website together with the call for participants on 12 October, with the possibility for EUNIC colleagues to apply by 13 November 2026.
4. The selection and matching of participants will be done in November and December 2026, for the visits to take place from February 2027 throughout the rest of the year.

Requirements of the hosting offer

Hosting offers need to come from a EUNIC member organisation (headquarters, local branch, cluster) for visits taking place between February and December 2027. Please bear in mind that this is a competitive process, and the submission of a hosting offer does not mean it will automatically be selected. There are several factors coming into play such as geography, content of the offer, the topic addressed or the overall variety of the offers.

In order to make the mobility scheme beneficial for all involved, we ask that the visits have thematic aspects linking to the wider network's priorities or to fields of expertise from the hosting offer. **Please make sure that your offer is detailed and provides a preliminary outline of the content proposed!**

Responding well and thoroughly to the questions outlined in the application form is crucial for the application to be successful. We encourage you to think of innovative formats for sessions, guest speakers and considering how to engage participants to make them an active part of your agenda.

When designing your hosting offer, we also need you to define the participant criteria that you are looking for. Please indicate, for example, the level of seniority, the specific expertise, or the kind of background or experience that you would like to see in the final participants list. This set framework will allow for everyone involved to make the most out of the visits and to have well matched participants to the respective visits.

We are looking for a balance of EUNIC members hosting, as well as an equal share of headquarters level and local branches/cluster visits. Additionally, we might factor a geographical spread for overall picture of the hosting offers into the final selection of the offers.

Duration and dates of the visits

We recommend visits to last **two** (maximum three) **days**, during which you could host a decent size group of participants (**a minimum of five participants**) with clear learning objectives and a well-developed and diverse agenda. We encourage you to also think of other events or programmes near you that could be linked to the visit whenever possible, so that participants attending have wider opportunities to understand more of your local context. Visits are the most valuable when there is a good balance in the programme with a variety of formats and types of sessions. The final agenda can also be developed in exchange with participants, allowing it to be flexible to the profile of participants and giving the possibility also to participants to share their knowledge and expertise with the group.

Applicants are required to indicate the calendar week of the visit in their hosting offer application to ensure participants' availability.



Environmental sustainability

We are keen on encouraging the mobility of EUNIC colleagues, while also keeping in mind the impact of travel on the environment as much as possible. We are also aware that many hosting offers have been located in Europe and we hope to inspire more EUNIC members outside of Europe to publish hosting offers. Our expectation is that for hosting offers outside of Europe, participants will be already based within that region and not travelling from Europe and vice versa. Travelling across regions is something that EUNIC does not facilitate via the Mobility Scheme.

Financing of participants

EUNIC member organisations are encouraged **to finance the costs of their staff participating** in EUNIC Mobility Scheme visits. The EUNIC office has a limited number of grants available to partially cover travel and accommodation costs for participants when needed. More information about this will be shared when the window for applications for visits opens.

Matching process

After the publication of the hosting offers on our website and the closing of the call for participants, the EUNIC team will contact the hosts with the list of applicants to their offer. While a first eligibility check will be carried out by the EUNIC team, the **final decision on who to accept as participants for each visit will be done by the host**. Choosing the right profile is important, so be clear about the profile that you are seeking in your offer.

Timeframe 2026-2027

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|------------------------------|---|
| 22 June 2026 | Launch of the call for hosting offers |
| 18 September 2026 | Deadline for submitting hosting offers |
| 12 October 2026 | Publication of the hosting offers and launch of the call for participants |
| 13 November 2026 | Deadline for applications to the hosting offers |
| November/December | Selection of participants and matching |
| February until December 2027 | Visits take place |

How to submit a hosting offer

You can submit your hosting offer by filling the application form provided online [here](#) by **Friday 18 September 2026** (23:59 CEST).

Please feel free to reach out with any questions or comments to mobility@eunicglobal.eu.

In addition, we will organise a dedicated webinar for anyone who is planning to submit a hosting offer to share best practices and answer questions. The webinar will take place on 6 July 2026 at 10.00 and 16.00 CEST. Please sign up [here](#).

Colleagues submitting hosting offers should be prepared to receive feedback on their application and modify the application where needed after the closing of the application period and before the publication of the hosting offers on the EUNIC website.



Frequently Asked Questions

See below a number of Frequently Asked Questions around the EUNIC Mobility Scheme, especially around submitting the hosting offer. If you don't find your question listed, do not hesitate to contact the team at the EUNIC office directly at mobility@eunicglobal.eu.

How does the Mobility Scheme work?

The scheme takes place in several stages:

1. The call for hosting offers opens on 22 June 2026 and invites the network to submit their offers by 18 September 2026.
2. The hosting offers are published on the EUNIC website and the call for participants opens on 12 October 2026 with the possibility for EUNIC colleagues to apply until 13 November 2026.
3. The selection and matching of participants will be done in November-December, for the visits to take place from February-December 2027.

Who can be a host?

In order to be a host, the offer must be submitted by a [EUNIC member organisation](#). Concretely, this can be:

- Any department from the headquarters of a EUNIC member organisation;
- A local branch of this organisation, in any country (it is not necessary to be part of a cluster);
- A EUNIC cluster, or several members of the cluster (it does not have to be the entire cluster together);
- A team from any recently EUNIC-linked or supported project activity (such as the Cluster Fund or European Spaces of Culture)

Do we need to submit a hosting offer if we want to be a participant in another visit?

You don't need to be a host to participate in another visit as a participant.

What are our duties as hosts?

Before submitting a hosting offer, we ask you to make sure you will have the resources and capacity (in terms of space, time, human resources etc.) to host a minimum of five participants, and to also think of an alternative plan in case the visit cannot take place as planned for unseen circumstances. It is subject to hosts to make the final selection of participants and take the communication with them from there to finalise the organisation of the visit. We ask the hosts to develop an interesting programme for the visit and share the final agenda in advance with the EUNIC team.

In terms of finances, it would be appreciated if the hosts can offer meals and beverages during the working days. We ask the participants' organisations to cover the costs of travel and accommodation for their own staff participating in the Mobility Scheme. The EUNIC office has a limited number of grants available to co-finance some participants' visits, and for that we will prioritise short distance travel or travel using alternatives to air travel, as well as applications from local staff.

What does a hosting offer look like?

When developing your hosting offer, start by thinking about areas or topics you feel your organisation or your department has particular strengths in or an interesting approach to.



Here are some examples of what the main focus of a hosting offer could be:

- Climate action and cultural relations and what tools and partners can help to work internationally in a more sustainable way;
- Equality, Diversity and Inclusion;
- Culture and resilience in difficult contexts;
- Supporting civil society actors around the world;
- Monitoring and evaluating cultural projects;
- A project team that has received funding from EUNIC through the Cluster Fund or European Spaces of Culture;
- Communicating your programmes or your organisation;
- A cluster that wants to share and discuss the way to organise a cluster, collaboration among EUNIC members, governance models, etc;
- A specific thematic focus such as the Sustainable Development Goals in your projects, fair collaboration, fragile contexts, colonial history, human rights, multilingualism, climate change, LGBTQ+ rights, etc;
- A specific programme such as a residency programme or youth programmes;
- Library management or language learning;
- A specific event such as a book fair or a festival;
- Advocacy and relationship with the EU institutions and their EU delegations and representations;
- Advocacy towards governmental bodies and international organisations;
- Or many more!

The EUNIC Mobility Scheme visit should be a opportunity for mutual learning and sharing knowledge. When developing the offer, we also encourage you to think about a variety of formats (onsite/offsite) and of other events or programmes near you that could be linked to the visit whenever possible. For inspiration of submitted hosting offers in the previous cycle, please check [here](#).

In what language should the visit take place?

In general, the visits should take place in English to ensure wide accessibility. However, you can also decide to use another language, or a mix of English and other language, but be aware that this may restrict the number of applications received. Please note that the hosting offer should be submitted in English.

When can the visit take place?

The period for the visit to take place is from 1 February 2027 to end of December 2027. In your application you should already be able to indicate the calendar week in which the visit is taking place. Final dates can then be set in accordance with participants' availability.

How many people should we host and for how long?

Depending on your availability and capacities, you can decide to host a smaller group of participants (minimum 5 people) or a bigger group. Please indicate the number of participants you can host when you submit your hosting offer. The duration of the visit is usually two or three days.

We are interested in submitting a hosting offer. What is the next step?

Great! You can fill in the application form [online](#) and submit it by **Friday 18 September 2026**.



How and when does the matching take place?

Once we received and reviewed all the hosting offers, we will publish those selected on the EUNIC website and launch a call for participants to the entire network. After receiving the applications, the matching will take place in November-December 2026 for the visits to take place during 2027. After a first eligibility check, the EUNIC office will send the list of applications to the choices of hosting offers and let the hosts make the selection of which participants they will welcome, based on their capacity and the applicants' motivation. When selecting participants please make sure that their applications are related to the hosting offer that you submitted and that their profiles correspond to the ideal candidate profile that you defined in your offer.

Can there be a hosting offer from a member's headquarters and a cluster/local branch within one country?

We would like to ask you to stay in contact with a local cluster or headquarters based in your country to avoid this happening. If both of you are interested in hosting a visit, please coordinate with each other and explore how you can combine your visit.

We have doubts about our hosting offer; how can we make it engaging and interesting?

If you feel stuck when writing your hosting offer, you can reach out to us before the deadline with a first draft of your hosting offer. We are happy to provide some short feedback and help you with your questions! This is of course not a requirement. Furthermore, we will organise a webinar on 6 July to give some guidance and share best practices that we collected over the years.

Once the visit takes places, how should we communicate about it?

We would love to share something from your visit on our online communication channels! Therefore, it would be useful that you as the hosts share a post with some reflections on the visit that we can repost. When your hosting programme is taking place, we encourage you to take photos and post on your social media channels. Feel free to make use of your website or newsletter to report about the meetings taking place!

When posting on social media, please tag @EUNICGlobal. Also, reach out to participants about their social media presence and where they and their organisations would like to be tagged.

With your permission we would like to include your photos in our own social media posts about the Mobility Scheme. Therefore, please send us any photos or videos when available. Photos can be taken with a phone but should be of a high enough quality with a minimum resolution of about 640 by 320 pixels, preferably taken in horizontal (landscape) format. Any materials, such as photos, presentations, quotes from participants or feedback should be collected and send to mobility@eunicglobal.eu and communications@eunicglobal.eu.

After the visit, how do we evaluate it?

Upon on completion of the visit, we will follow up both with hosts and participants to collect feedback on the visit via an online form. We are always trying to improve the Mobility Scheme and therefore take all your feedback seriously. Please help us to do so, when filling out the form in a timely manner and with concrete reflections.

